



## E-Bulletin



P u b l i c P r o c u r e m e n t A u t h o r i t y

# PPA EMBARKS ON BENCHMARKING VISITS

Inside this issue:

◆ Editorial : PPA Embarks on Benchmarking Visits

◆ Online Activities : Page 2

◆ Lessons Learned from Selected Public Procurement Regulatory Institutions in Africa- Page 7

◆ Tender and Contract Information — Page 10



*Ghana's PPA & Tanzania's PPRA officials in a group photograph*

Public Procurement Reforms in Africa continues to gain grounds and assume higher dimensions. To ensure its effectiveness and attain its set objectives, there has been the growing need for greater institutional partnerships and peer learning.

Given the fact that a good majority of procurement country systems in Africa were derived from the UNCITRAL model law on public procurement, there exist a number of similarities in our legal frameworks which affords a rare opportunity for effective benchmarking and peer review among procurement regulatory institutions.

With the introduction of several new policies and interventions such as the development of the:

- ⇒ Average Price Database system
- ⇒ On-line Procurement Planning software
- ⇒ Introduction of the Sustainable Public Procurement
- ⇒ Conceptualization of the E-Government Procurement
- ⇒ Framework Agreements
- ⇒ Medium & Long Term Capacity Building; and
- ⇒ Civil Society Engagement in Procurement Monitoring

in Ghana's public procurement system, PPA found it necessary to embark on a series of study tours to some identified regulatory institutions within the Africa sub region to explore opportunities for peer learning and build stra-

*(Continued on page 4)*



## Online Activities

### List of entities that have submitted their 2014 Procurement Plans Online As At August 30, 2014

1. Accra Academy Senior High School
2. Accra Polytechnic
3. Aduman Senior High School
4. Agona West Municipal Assembly
5. Ahantaman Senior High School
6. Ajumako-Enyan-Essiam District Hospital
7. Akatsi South District Assembly
8. Akontombra Senior High School
9. Akuse Government Hospital
10. Akwapim North District Assembly
11. Akwapim South Municipal Assembly
12. Amenfi West (Wassa Amenfi)
13. Amenfiman Senior High School
14. Aowin Suaman District Assembly
15. Apam Senior High School
16. Atua Government Hospital
17. Bank of Ghana
18. Berekum College of Education
19. Bibiani / Anhwiaso / Bekwai District Assembly
20. Birim Central Municipal Assembly
21. Bolgatanga Municipal Assembly
22. Bolgatanga Polytechnic
23. Central Tongu District Assembly
24. Centre for Scientific Research Into Plant Medicine
25. Cocoa Marketing Company (Ghana) Limited
26. College of Health Sciences
27. Community Health Training School - Tanoso Sunyani
28. Controller And Accountant General Dept
29. Copyright Administration
30. Council for Law Reporting
31. Council for Scientific and Industrial Research
32. Council for Technical and Vocational Education and Training
33. Council of State
34. Daboase Senior High School
35. Dental School
36. Department Of Urban Roads
37. District Assembly Common fund
38. Driver and Vehicle Licensing Authority
39. Dunkwa District Hospital
40. Dunkwa Nursing College of Education
41. Dwamena Akenten Senior High School
42. E. P. College of Education Amedzofe
43. East Akim Municipal Assembly
44. Economic and Organised Crime Office
45. Effa Nkwanta Regional Hospital
46. Effutu Municipal Assembly
47. Electoral Commission
48. Ellebelle District Assembly
49. Encyclopaedia Africa Project
50. Energy Commission
51. Environmental Protection Agency
52. Export Development and Investment Fund
53. Financial and Intelligence Centre
54. Foods and Drugs Board
55. Forestry Commission
56. Ga East Municipal Assembly
57. Ga South Municipal Assembly
58. Ga West Municipal Assembly
59. Ghana Academy of Arts And Sciences
60. Ghana Aids Commission
61. Ghana Airports Company Limited
62. Ghana Atomic Energy Commission
63. Ghana Audit Service
64. Ghana Broadcasting Corporation
65. Ghana Civil Aviation Authority
66. Ghana Cocoa Board
67. Ghana Cocoa Board - Quality Control Division
68. Ghana College of Physicians and Surgeons
69. Ghana Education Service
70. Ghana Free Zones Board
71. Ghana Grid Company Ltd.
72. Ghana Highway Authority
73. Ghana Institute of Journalism
74. Ghana Institute of Management And Public Administration
75. Ghana Investment Fund For Electronic Communications
76. Ghana Library Board
77. Ghana National Fire Service
78. Ghana National Gas Company
79. Ghana National Petroleum Corporation
80. Ghana National Senior High School
81. Ghana News Agency
82. Ghana Police Service
83. Ghana Ports And Harbours Authority
84. Ghana Prisons Service
85. Ghana Railway Development Authority
86. Ghana Railways Company Limited
87. Ghana Reinsurance Company Ltd
88. Ghana Revenue Authority
89. Ghana School of Law
90. Ghana Shippers Authority
91. Ghana Standards Authority
92. Ghana Statistical Service
93. Ghana Tourist Board
94. Ghana Water Company Limited
95. Ghana-India Kofi Annan Center of Excellence
96. Goaso Municipal Hospital
97. Gomoa Senior High School/Tech
98. Grains And Legumes Development Board
99. Half Assini Senior High School
100. Health Assistant Training School - Lawra
101. Ho Polytechnic
102. Holy Child College of Education
103. Hydrological Services Department
104. Internal Audit Agency
105. Jasikan District Assembly
106. Judicial Service
107. Jukwa Senior High School
108. Keta Business Senior High School
109. Keta Municipal Assembly
110. Keta Senior High School
111. Ketu District District Hospital
112. Ketu North
113. Kibi Presbyterian College of Education
114. Kikam Technical School
115. Kofi Annan International Peacekeeping Training Centre
116. Koforidua General Hospital
117. Komenda/ Edina/ Eguafu /Abirem District Assembly
118. Komfo Anokye Teaching Hospital
119. Korle bu Teaching Hospital
120. Kpone Katamanso District Assembly
121. Krachi West District Hospital
122. Kumasi Academy
123. Kumasi Polytechnic
124. Kumasi south Hospital
125. Kwabre District Assembly
126. Kwabre District Assembly
127. Kwahu West District Assembly
128. La Polyclinic
129. Labour Department
130. Lands Commission
131. Lawra district Hospital
132. Lawra Senior High School



## Online Activities

133. Ledzokuku-Krowor Municipal Assembly
134. Legal Aid Board
135. Maamobi Polyclinic
136. Mamprobi Polyclinic
137. Management Development And Productivity Institute
138. Mankesim Senior High Technical School
139. Manso-Adubia Senior High School
140. Margaret Mary High School
141. Medical School
142. Mfantisman Girls Senior High School
143. Minerals Commission
144. Ministry Of Communication
145. Ministry Of Defence
146. Ministry Of Education
147. Ministry Of Employment And Labour Relations
148. Ministry Of Energy And Petroleum
149. Ministry Of Environment Science And Technology
150. Ministry Of Finance And Economic Planning
151. Ministry Of Fisheries And Aquaculture Development
152. Ministry Of Foreign Affairs
153. Ministry Of Health
154. Ministry Of Justice And Attorney General
155. Ministry Of Local Government And Rural Development
156. Ministry Of Roads And Highways
157. Ministry Of The Interior
158. Ministry Of Tourism Culture And Creative Arts
159. Ministry of Transport
160. Ministry of Youth and Sports
161. Mpohor District Assembly
162. Mpohor Wassa East District Assembly
163. Namong Senior High School
164. Nandom District Hospital
165. Narcotics Control Board
166. National Accreditation Board
167. National Board for Professional And Technical Examinations
168. National Cardiothoracic Centre
169. National Commission For Civic Education
170. National Communication Authority
171. National Council for Tertiary Education
172. National Development Planning Commission
173. National Disaster Management Organization
174. National Film and Television Institute
175. National Health Insurance Authority
176. National Identification Authority
177. National Insurance Commission
178. National Lottery Authority
179. National Peace Council
180. National Petroleum Authority
181. National Population Council
182. National Road Safety Commission
183. National Service Secretariat
184. National Theatre of Ghana
185. National Vocational Training Institute
186. New Juaben Municipal Assembly
187. New Tafo Hospital
188. Non Formal Education Division
189. North Tongu District Assembly
190. Nursing and Midwifery Council of Ghana
191. O'relly Senior High School
192. Oda Senior High School
193. Office of the Regional Health Directorate – Ashanti Region
194. Office of the Regional Health Directorate – Brong Ahafo Region
195. Office of the Regional Health Directorate – Central Region
196. Office of the Regional Health Directorate – Eastern Region
197. Office of the Regional Health Directorate – Greater Accra Region
198. Office of the Regional Health Directorate – Northern Region
199. Office of the Regional Health Directorate – Upper West Region
200. Offinso College of Education
201. Opoku Ware Senior High School
202. Parliament
203. Peki Senior High Technical School
204. Peki College of Education
205. Pharmacy Council
206. Potsin T.I. Ahd. Senior High School
207. Precious Minerals Marketing Corporation
208. Prempeh College
209. Presby College of Education - Akropong
210. Psychiatric Nursing Training School
211. Public Procurement Authority
212. Public Service Commission
213. Public Utilities Regulatory Commission
214. Registrar Generals Department
215. S.D.A. College of Education Asokore
216. Savannah Accelerated Development Authority
217. School of Allied Health Sciences
218. School of Nursing - Legon
219. School of Public Health
220. Sekondi Senior High School
221. Sekondi-Takoradi Metropolitan Assembly
222. Shama District Assembly
223. SIC Life Company Limited
224. Social Security and National Insurance Trust (SSNIT)
225. Sogakope District Hospital
226. St. Augustine's College
227. St. Francis Trg. College
228. St. Johns Senior High School
229. St. Joseph's College of Education
230. St. Monica College of Education
231. St. Therasas Hospital - Nandom
232. Students Loan Trust Fund
233. Suhum Government Hospital
234. Suhum Municipal Assembly
235. Sunyani General Hospital
236. Sunyani Polytechnic
237. Swedru Senior High School
238. T.J. Ahmadiyya SHS-Fomena
239. Tain District Assembly
240. Takoradi Polytechnic
241. Tamale Polytechnic
242. Tarkwa Nsuam Municipal Assembly
243. Tema Development Corporation
244. Tema Metropolitan Assembly
245. Tetteh Quarshie Memorial Hospital
246. University Ghana School of Pharmacy
247. University Of Cape Coast (UCC)
248. University of Energy and Natural Resource
249. University Of Ghana (UG)
250. University of Ghana Business School(UGBS)
251. University of Health and Allied Sciences
252. University of Mines -Tarkwa
253. University of Professional Studies Accra
254. University Of Science And Technology (KNUST)
255. University Prac. Senior High School
256. Upper Denkyira East Municipal Assembly
257. Volta Regional Hospital
258. Volta River Authority
259. Wa General Hospital
260. Wa Polytechnic
261. Water Resources Commission
262. Wenchi East District Assembly
263. Wenchi Methodist Hospital
264. Wesley College
265. Wesley Girls High School
266. West Mamprusi District Assembly
267. Yaa Asantewa Senior High School
268. Yendi District Hospital



tegic partnerships for effective implementation.

To this end, the PPA applied part of its African Development Bank (AfDB) funding for institutional support to embark on study tours to some selected countries within the project period.

Below are six (6) procurement regulatory institutions which the Authority visited in year one of AfDB's Ghana Institutional Support programme (GISP):

## TANZANIA

### Institutions Visited:

Public Procurement Regulatory Authority (PPRA) and Public Procurement Appeals Authority (PPAA)

### Thematic Areas:

- ⇒ Study the Procurement Monitoring Processes of the PPRA which has led to
- ⇒ Prosecutions;
- ⇒ Income Generation Activities of PPRA;
- ⇒ Effective publication of PPRA's Weekly Public Procurement Journal;
- ⇒ Procurement Capacity Building Strategy.

### Study Objectives:

To seek an opportunity to study the Capacity Building Strategy of the PPRA;

To have a first-hand appreciation of the strategies and challenges associated with PPRA's Monitoring & Evaluation activities; and

To study the Independent Public Procurement Appeals System of Tanzania.

## UGANDA

### Institution Visited:

Public Procurement & Assets Disposal Authority (PPDA)

### Thematic Areas:

- ⇒ Study the Capacity Development Strategy of the PPDA namely: the establishment of the Institute of Procurement Professionals of Uganda;
- ⇒ Public Procurement Research and the harmonization of the East African Community (EAC)
- ⇒ Public Procurement System;
- ⇒ Strategic Communications of Public Procurement



*PPA Ghana officials listening to a presentation*

### Activities

- ⇒ Enforcement of Supplier's Suspensions
- ⇒ Regulation & Enforcement of public procurement by Foreign Missions;
- ⇒ Guidelines and Implementation of Framework Contracting; and
- ⇒ Income Generation Activities



*The Ghanaian delegation expressing their appreciation to Mr. Davis Kikingi Nyimbwa, Director of Public Procurement Policy*

### Study Objectives:

To understand the functions of the Institute of Procurement Professionals of Uganda and their collaborations with PPDA;

To appreciate how PPDA has managed its public procurement amendment processes; and

To discuss the regulation of public procurement activities of Foreign Missions of Uganda.

## KENYA



*PPA Ghana officials listening to a presentation*

**Institution Visited:**

Public Procurement Oversight Authority (PPOA)

**Thematic Areas:**

- ⇒ Electronic Public Procurement Capacity Building Programmes;
- ⇒ Enforcement of Compliance with the Public Procurement laws leading to prosecutions;
- ⇒ Debarring of Defaulting suppliers
- ⇒ Involvement of CSO's in Public Procurement Activities; and
- ⇒ Internal Generation of Income.

**Study Objectives:**

- ⇒ To discuss issues of compliance and enforcement of public procurement laws in Kenya; and
- ⇒ To explore avenues for internally income generation for the PPOA.



*PPA Ghana CEO, Hon. Samuel Sallas-Mensah with the Director of the Kenya PPOA.*

## BOTSWANA



*PPA Ghana officials with some Directors of the PPADB at a farewell cocktail organized in their honour.*

**Institution Visited:**

Public Procurement & Assets Disposal Board (PPADB)

**Thematic Areas:**

- ⇒ Implementation of the Local Authorities Public Procurement & Assets Disposal Law

**Study Objectives:**

To understand the public procurement processes of local government authorities in Botswana and how they are regulated.

## MALAWI



*PPA Ghana officials attending a presentation at the offices of the PPAD, Malawi.*

**Institution Visited:**

Office of the Director of Public Procurement (ODPP)

**Thematic Areas:**

- ⇒ Understand the legal framework for public procurement in Malawi;
- ⇒ Insights into the enforcement of Compliance with provisions of the public procurement law;
- ⇒ Strategies for Income Generation within the remit of ODPP; and
- ⇒ Involvement of CSOs in Public Procurement Monitoring Activities.

**Study Objectives:**

To discuss the operations of ODPP and their collaborations with Civil Society Organisations in Malawi as far as public procurement monitoring is concerned.

**RWANDA****Institutions Visited:**

Rwanda Public Procurement Authority (RPPA)

**Thematic Areas:**

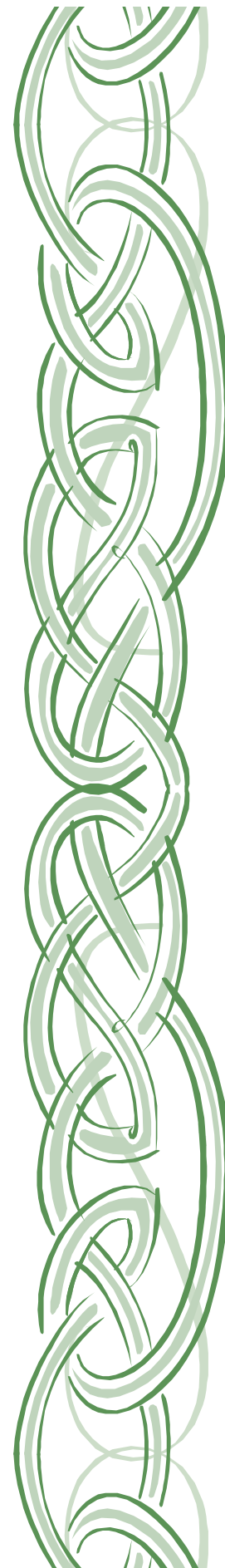
- ⇒ Electronic Public Procurement System Rwanda;
- ⇒ Independent Review Processes; and
- ⇒ Efforts at the harmonization of the EAC-Public Procurement.

**Study Objectives:**

To have a first-hand information on RPPA's regulation functions, and explore opportunities for future collaborations.

*Mrs. Rhoda Appiah*

PPAO—PPA



# LESSONS LEARNT FROM SELECTED PUBLIC PROCUREMENT REGULATORY INSTITUTIONS IN AFRICA

Having implemented the Public Procurement Act, 2003 (Act 663) for over a decade, and given the fact that the law is currently under consideration for amendment, the Public Procurement Authority (PPA) Ghana in its quest to introduce efficiency and innovation in the public procurement system found it necessary to embark on a Study Tour to some selected Public Procurement Regulatory Institutions in Africa. The aims of the Study Tours were to among others:

- ⇒ Assess the extent of implementation of the public procurement reforms in the selected countries;
- ⇒ Appreciate the Legal and Institutional Frameworks being adopted for effective procurement management; and
- ⇒ Identify innovative interventions that could be adopted to address critical challenges identified in the implementation of Ghana's Public Procurement Act.

In view of this, the Authority secured funding from the African Development Bank (AfDB) under the Ghana

na Institutional Support Project (GISP) to embark on a tour to public procurement regulatory institutions and other relevant bodies in Malawi, Kenya, Botswana, Tanzania, Uganda and Rwanda from 29th March - 10th April and 5th-16th May, 2014. In all, ten (10) officials of the Authority in two groups of five each embarked on these trips.

In each of these countries, officials were exposed to various aspects of their public procurement laws, capacity building strategies, internally generated income sources, publication of procurement bulletins, procurement at the local authority levels and procurement monitoring, evaluations & audits. Their administrative review mechanisms as well as major successes and challenges confronting the effective implementation of public procurement reform processes were also discussed.

Major observations and critical issues identified from the tour which are worth considering for possible adoption to promote greater effectiveness and efficiency in Ghana's public procurement management system are summarized in the table below:



*PPA Ghana officials at a plenary session*

COUNTRY	INSTITUTION	CRITICAL OBSERVATIONS	CONSIDERED FOR ADOPTION IN GHANA
<b>MALAWI</b>	Office of the Director of Public Procurement (ODPP)	<ul style="list-style-type: none"> <li>• The ODPP has restricted their Public Procurement Entities to 250 Procurement Entities excluding Primary and Second Cycle Schools and District Hospitals;</li> <li>• Currently, the ODPP charges a token fee for the registration of suppliers who wish to participate in government tenders;</li> <li>• The Local Development Fund Model for Community Procurement concept was working very well.</li> </ul>	<ul style="list-style-type: none"> <li>• PPA could take a cue from this and develop alternative procurement arrangements for Second Cycle Schools and District Hospitals without compromising on the strict adherence to the Act 663.</li> <li>• PPA could consider charging a token fee for the registration of suppliers on its database</li> </ul>
<b>KENYA</b>	Public Procurement Oversight Authority (PPOA)	<ul style="list-style-type: none"> <li>• PPOA has developed sector-specific procurement manuals in addition to its General Public Procurement &amp; Asset Disposal Manual such as the Procurement Manuals for Works procurement, Insurance Services, Records Management &amp; Procedures, Information &amp; Communications Technology Equipment, Health Sector and Education Sector procurements;</li> <li>• Procurement Policies are developed at the Ministry of Finance;</li> <li>• PPOA has in place a Citizen's Service Delivery Charter;</li> </ul>	<ul style="list-style-type: none"> <li>• Considering the number of sector-specific procurement challenges identified in the area of Health, Education etc, perhaps, its time the Authority introduces specialized procurement guidelines/manuals that will guide public procurement activities in these sectors.</li> <li>• PPA needs to develop its own Citizen's Service Delivery Charter in order to manage the expectations of its stakeholders in the discharge of its duties.</li> </ul>
<b>BOTSWANA</b>	Public Procurement & Assets Disposal Board (PPADB)	<ul style="list-style-type: none"> <li>• Review of the membership of the tender committees within the public procurement entities as well as their thresholds are done once every two years;</li> <li>• PPADB organizes media briefings at least twice every year including an annual High Level Consultative meeting;</li> <li>• PPADB has obtained ISO 9000 Certification for the quality of their service delivery;</li> <li>• There is a separate public procurement law for Local Government Authorities.</li> </ul>	<ul style="list-style-type: none"> <li>• Procurement thresholds will be considered for review at least every two years.</li> <li>• A subsidiary regulation for public procurement at the Local Authority levels is worth considering.</li> </ul>





COUNTRY	INSTITUTION	CRITICAL OBSERVATIONS	CONSIDERED FOR ADOPTION IN GHANA
<b>TANZANIA</b>	Public Procurement Regulatory Authority (PPRA)	<ul style="list-style-type: none"> <li>• PPRA has 450 Entities excluding Primary &amp; Secondary Schools and District Hospitals;</li> <li>• PPRA does not give prior approval for the use of any method of procurement including Sole Source and Restricted Tendering.</li> <li>• Public Contracts due for signing are allowed to go through a “cool off” period during which issues of complaints can be raised and dealt with;</li> <li>• The Tanzania Public Procurement Appeals mechanism is an independent body;</li> </ul>	<ul style="list-style-type: none"> <li>• The “cool off” period between tender evaluation and contract award is a laudable idea that allows for effective conflict resolution/ administrative reviews.</li> <li>• Ghana can also explore the possible establishment of an Independent Public Procurement Appeals Body.</li> </ul>
<b>UGANDA</b>	Public Procurement & Public Assets Disposal Authority (PPDA)	<ul style="list-style-type: none"> <li>• PPDA has a total of 330 Procurement Entities excluding primary &amp; secondary schools as well as District Hospitals;</li> <li>• PPDA has developed special procurement guidelines for the use of Uganda Foreign Missions;</li> <li>• Registration of suppliers in the Authority’s database is at a fee of \$50.00 per supplier, and without this registration one cannot participate in any government tender;</li> </ul>	<ul style="list-style-type: none"> <li>• PPA could also develop special guidelines for Ghana’s Foreign Missions since they use public funds.</li> <li>• Charges for supplier registration is worth considering.</li> </ul>
<b>RWANDA</b>	Rwanda Public Procurement Authority (RPPA)	<ul style="list-style-type: none"> <li>• RPPA has 150 Procurement Entities excluding Schools and District Hospitals;</li> <li>• The Authority receives copies of all correspondences between procurement entities and suppliers;</li> <li>• Twinning Agreements with External Procurement Institutions have resulted in building institutional capacities and these are normally initiated by the RPPA but organized in collaboration with the Rwandan Management Institute;</li> <li>• The presence of the Independent Review Panels (IRPs) at the District Levels helps to deal with issues in a decentralized manner and improve public confidence in the appeals system;</li> </ul>	<ul style="list-style-type: none"> <li>• For the purposes of improving the capacity levels of public procurement practitioners and build PPA’s own internal (Institutional) capacities, the Authority would consider such twinning agreements with foreign procurement training institutions and some local training institutions.</li> </ul>

In conclusion, these tours have enriched the institutional knowledge base of key officials of the Authority. It is therefore expected that the Authority will incorporate some of these international best practices being adopted across the continent and further develop the public procurement system in Ghana.



## Tendering and Contract Information for Periods Indicated

[Tendering Opportunities for Nov - Dec 2014](#)

[Contracts Awarded for Jan - Dec 2014](#)

[Restricted Tender Awards Jan - Dec 2014](#)

[Expression of Interest Requests Nov - Dec 2014](#)

The links above will take you directly to the PPA Website Reports for the months of period indicated.



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